



# World Council

## Request form for a Letter of Invitation for a Visa

First/Given Name:	Last Name/Surname:
Country:	
Passport Number:	Date of Issue:
Expiration Date:	Country Issued In:
Organization/Credit Union represented:	
Organization/Credit Union address:	
Telephone Number including Country Code:	Email Address:
Job Title/Position:	

Visa letters will be emailed within 3-5 business days after receipt of this completed form.

Email the completed form to:

Erica Werner  
Subject: Visa Letter Request  
Email address: [Ewerner@woccu.org](mailto:Ewerner@woccu.org)

**Refund Policy:** Registrations cancelled on or before 2 June 2025 are subject to a \$100 USD cancellation fee. Registration fees are non-refundable after 2 June 2025. Cancellations and refund requests must be requested in writing to Erica Werner, at [ewerner@woccu.org](mailto:ewerner@woccu.org). Refunds are not provided for attendees who do not attend the conference.

Attendees who apply for a visa by April 9, 2025 and whose applications are denied or not received in time to travel to the event, are an exception to the above cancellation policy and are eligible for a refund of conference registration fees. To receive a refund, you must contact [ewerner@woccu.org](mailto:ewerner@woccu.org) within two weeks of receiving the application denial, and no later than 15 August 2025 with your reason for cancellation. No refunds will be issued after this date.

Please note individual cancellation policies apply per hotel, and late cancellation of your reservation may result in additional fees by the hotel. Please contact your hotel directly.